

# **Joint Committee of the London Boroughs of Brent, Lewisham and Southwark**

**Tuesday 3 March 2020 at 6.30 pm**

Members Suite - 4th Floor, Brent Civic Centre,  
Engineers Way, Wembley, HA9 0FJ

## **Membership:**

### **Members**

Councillor Margaret McLennan (London Borough of Brent)  
Councillor Tom Miller (London Borough of Brent)  
Councillor Kevin Bonavia (London Borough of Lewisham)  
Councillor Amanda De Ryk (London Borough of Lewisham)  
Councillor Richard Leeming (London Borough of Southwark)  
Councillor Kieron Williams (London Borough of Southwark)

### **Substitute Members:**

Councillor Amer Agha (London Borough of Brent)  
Councillor Krupa Sheth (London Borough of Brent)  
Councillor Brenda Dacres (London Borough of Lewisham)  
Councillor Jonathan Slater (London Borough of Lewisham)  
Councillor Rebecca Lury (London Borough of Southwark)  
Councillor Victoria Mills (London Borough of Southwark)

**For further information contact:** James Kinsella, Governance Manager  
Tel: 0208 937 2067; Email: [James.Kinsella@brent.gov.uk](mailto:James.Kinsella@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **[democracy.brent.gov.uk](http://democracy.brent.gov.uk)**

**The press and public are welcome to attend this meeting**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
  - To which you are appointed by the council;
  - which exercises functions of a public nature;
  - which is directed is to charitable purposes;
  - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above

# Agenda

Introductions, if appropriate.

Item	Page
<b>1 Appointment of Chair</b>	
<p>To confirm the appointment of the Chair for the meeting.</p> <p>In accordance with Section 10 of the Joint Committee Terms of Reference the chair should rotate between the appointed members from each Council at each meeting. As this meeting is being hosted by the London Borough of Brent the practice is for the chair for the meeting to be appointed from the membership of that authority.</p>	
<b>2 Apologies for Absence and Clarification of Alternate Members</b>	
<b>3 Declarations of Interest</b>	
<p>Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.</p>	
<b>4 Minutes of the Previous Meeting</b>	1 - 8
<p>To approve the minutes of the previous meeting of the Joint Committee held on Tuesday 15 October 2019 as a correct record.</p>	
<b>5 Provision for Public Participation</b>	
<b>6 Update report on the ICT Shared Service for the London Boroughs of Brent, Lewisham and Southwark</b>	9 - 48
<p>The report provides an update on the performance of the Shared ICT Service.</p>	
<b>7 Exclusion of Press and Public</b>	
<p>No items have been identified in advance of the meeting.</p>	
<b>8 Any Other Urgent Business</b>	

## 9 Date of Next Meeting

To confirm the date and venue for the next Joint Borough meeting.

Members are asked to note that the provisional dates identified for meetings during the 2020/21 Municipal Year are as follows:

- October 2020 (tbc) provisional date identified Wednesday 14 October 2020 – 6:30pm to be hosted by London Borough of Southwark
- Tuesday 2 March 2021 – 6:30pm to be hosted by London Borough of Lewisham



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be available for members of the public on a first come first served basis.